

FIRE SAFETY INSTRUCTIONS

(For Dormitory Residents)
2025

Issued in compliance with Sections 15–16 of Act XXXI of 1996 on fire protection, technical rescue, and the fire service, the following FIRE SAFETY INSTRUCTIONS are hereby issued for residents of the University of Nyíregyháza Campus Dormitory.

Compliance with these Fire Safety Instructions is **MANDATORY** for all dormitory residents (those using the services of the dormitory).

The Instructions apply to the entire campus dormitory area, including dormitory rooms, guest rooms, corridors, stairways, sanitary blocks, courtyard park areas, and parking lots. Upon moving into the dormitory, residents are required to study these Instructions and to declare in the residency agreement that they have understood them, and accept them as binding.

I. Fire Safety Regulations for Use

1. Dormitory premises may only be used for their designated purpose, as specified in the occupancy permit, in full compliance with fire safety regulations.
2. It is prohibited to carry out any activity in dormitory premises that may cause fire or explosion, or endanger the safety of others. Materials that unnecessarily increase fire load must not be stored.
3. Heat-producing appliances (hot plates, oil fryers, toasters, sandwich makers, camping stoves) must not be brought into or used in rooms, except in Building IV, where built-in hot plates are installed.
4. Authorized or dormitory-provided cooking appliances may only be used in the kitchenettes.
5. Cooking appliances in the kitchenette must be supervised at all times.
6. No furniture, objects, or combustible materials may be placed in corridors or stairways (escape routes), even temporarily.
7. Residents must ensure that when leaving the room, all electrical appliances are disconnected (except refrigerators).
8. Flammable or explosive materials are strictly prohibited.
9. When using aerosols (deodorants, hair sprays, etc.), residents must exercise caution and ensure effective ventilation, paying special attention to the sensitivity of smoke detectors (false alarms).
10. Fire extinguishers and hydrants must be kept accessible at all times. Everyone must familiarize themselves with their location and proper use. Instructions are printed on each extinguisher.
11. Doors on escape routes must be fully operable at all times.
12. Parking is prohibited in front of emergency exits or on fire service access routes.
13. Residents and operators are responsible for ensuring that multilingual evacuation plans and fire safety instructions remain posted and legible on the inside of room doors.
14. In case of fire or emergency, marked escape routes must be used; they lead to exit doors illuminated by emergency lighting.

15. **When the fire alarm sounds, all residents must immediately leave the building in an orderly manner, according to the evacuation plan.**
 16. Residents must participate in the mandatory annual fire drill.
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II. Smoking Regulations

Smoking is strictly prohibited throughout the entire dormitory building. Smoking is permitted only in designated areas, marked with a sign, at least 5 meters from entrances. Burning tobacco products may not be removed from the designated area. Cigarette butts must be fully extinguished and placed in ashtrays to prevent fire. It is forbidden to throw burning tobacco into waste bins. Smoking in dormitory rooms, guest rooms, or common areas is strictly prohibited.

III. Behavior in Case of Fire

Anyone discovering a fire must:

a) Immediately notify the main dormitory reception/hotel reception either in person or by phone, as well as those nearby (neighbors, people in corridors), and call the fire department.

- **Dormitory Reception: +36 30 509 9926**
- **Hotel Reception: +36 30 836 2110 or +36 42 599 427**
- **Fire Department: 105 or 112**

b) Fire alarms can also be triggered by pressing the manual call point of the fire alarm system.

When reporting a fire by phone, provide:

- Exact location of the fire and access routes
 - What is burning, and in what quantity
 - Size and extent of the fire
 - Whether lives are in danger
 - Name and phone number of the caller
 - Alert and evacuate those in danger, and if possible, start extinguishing the fire with available equipment, or begin evacuation according to posted evacuation plans.
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IV. Additional Rules

1. Anyone who notices the alarm must alert others nearby.
2. Ensure that residents of neighboring rooms are aware of the alarm. If you suspect that someone has not evacuated despite warnings, immediately notify reception, security, or the fire commander.
3. Avoid panic and overcrowding in corridors and at exits.
4. Remain calm and collected; act quickly but avoid running, as it may cause panic.
5. Use only the designated escape routes (shown on floor plans).
6. Assist persons with disabilities, injuries, or those in shock.

7. After leaving the building, proceed to the designated assembly point (the area in front of the Campus Dormitory). Do not leave until permitted by the fire commander (professional firefighter) or an authorized person.
 8. In Building IV, the emergency elevator must be used during fire emergencies.
 9. On the university premises, only the emergency lift in Building IV may be used in case of fire.
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V. Emergencies

Immediately notify reception if you observe:

- Fire, explosion, accident, natural disaster
 - Bomb threat, demonstration, strike
 - IT system failure, alarm/security system failure
 - Gas odor, smoke, chemical or liquid leakage, infection, epidemic
 - Suspicious items, unattended bags/packages
 - Hanging or broken wires, dangerous tools, machines, or structural damage to buildings.
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VI. Fire Safety Violations and Fines (Gov. Decree 259/2011, XII. 7.)

1. Violations causing a fire: fine between 10,000 HUF and 1,000,000 HUF.
2. Violations causing a fire that require fire department intervention: fine between 20,000 HUF and 3,000,000 HUF.
3. Violations of preventive regulations (e.g., refusing to participate in fire drills, not evacuating): fine between 20,000 HUF and 60,000 HUF.
4. Damage or misuse of fire safety equipment (extinguishers, hydrants, alarms, detectors, fire doors): fine between 20,000 HUF and 60,000 HUF, plus full compensation for repair/replacement. False alarms also require covering inspection and repair costs.
5. Hindering fire department operations (e.g., delayed reporting): fine between 20,000 HUF and 2,000,000 HUF.

In addition to fines, disciplinary actions may include written warnings or termination of the dormitory residency agreement after repeated violations.

Nyíregyháza, September 29, 2025

Prepared by:

Zoltán Tóth

Fire Safety Officer

FIRE SAFETY INSTRUCTIONS

(For Hotel and Hostel Guests)

2025

In compliance with Sections 15–16 of Act XXXI of 1996 on fire protection, technical rescue, and the fire service, the following FIRE SAFETY INSTRUCTIONS are issued for guests staying at the University of Nyíregyháza Campus Dormitory, the Bessenyei Hotel, and the Sandra Community Accommodation.

Compliance with these Fire Safety Instructions is **MANDATORY** for all guests (those using the services of the accommodation).

The Fire Safety Instructions apply to the entire premises, including dormitory rooms, guest rooms, corridors, stairways, sanitary blocks, courtyard park areas, and parking lots. Guests must study these Instructions and declare on the registration form that they have understood them, accept them as binding, and will comply with them.

I. Fire Safety Regulations for Use

1. Premises may only be used for their designated purpose, as stated in the occupancy permit, in full compliance with fire safety regulations.
2. No activity may be carried out that could cause fire, explosion, or endanger the safety of others. Materials that unnecessarily increase fire load must not be stored.
3. Heat-producing appliances (hot plates, oil fryers, toasters, sandwich makers, camping stoves) are strictly prohibited in rooms. Food preparation is only permitted in rooms equipped with built-in hot plates.
4. Authorized or provided cooking appliances may only be used in kitchenettes/mini-kitchens.
5. Cooking appliances must be supervised at all times while in operation.
6. No furniture, objects, or combustible materials may be placed in corridors or stairways (escape routes), even temporarily.
7. When leaving the room, residents must ensure all electrical appliances are disconnected (except refrigerators).
8. Flammable or explosive materials are strictly prohibited.
9. When using aerosols (deodorants, hair sprays, etc.), residents must ensure effective ventilation and be mindful of the sensitivity of smoke detectors (false alarms).
10. Fire extinguishers and hydrants must be kept accessible at all times. Everyone must familiarize themselves with their location and use.
11. Escape route doors must remain fully operable at all times.
12. Parking is prohibited in front of emergency exits or on fire service access routes.
13. Management is responsible for ensuring that multilingual evacuation plans and fire safety instructions remain posted and legible on the inside of room doors.
14. In the event of fire or emergency, marked escape routes must be used; they lead to emergency exit doors illuminated by safety lights.
15. **When the fire alarm siren sounds, all guests must leave the building immediately and in an orderly manner according to the evacuation plan.**

II. Smoking Regulations

Smoking is strictly prohibited throughout the entire building.

Smoking is only permitted in designated areas marked with signs, at least 5 meters away from entrances.

Burning tobacco products may not be removed from the designated area. Cigarette butts must be fully extinguished and placed in designated containers to prevent fire. It is strictly forbidden to throw burning tobacco into waste bins.

Smoking in rooms, guest rooms, or common areas is strictly prohibited.

III. Behavior in Case of Fire

Anyone who notices a fire must:

a) Immediately notify the main dormitory reception / hotel reception / community accommodation reception, either by phone or in person, as well as those nearby (neighboring rooms, people in corridors), and call the fire department.

- **Dormitory Reception: +36 30 509 9926**
- **Hotel Reception: +36 30 836 2110 or +36 42 599 427**
- **Community Accommodation Reception: +36 42 440 013**
- **Fire Department: 105 or 112**

b) A fire alarm may also be raised by pressing the manual call point of the fire alarm system.

When reporting a fire by phone, provide:

- Exact location and access routes
 - What is burning, and in what quantity
 - Size and extent of the fire
 - Whether lives are in danger
 - Name and phone number of the caller
 - Alert and evacuate those in danger, and if possible, begin extinguishing the fire with available equipment, or follow evacuation plans.
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IV. Additional Rules

1. Anyone noticing the alarm must alert others nearby.
2. Ensure residents in neighboring rooms are aware of the alarm. If you suspect someone has not evacuated despite warnings, immediately notify reception, security, or the fire commander.
3. Avoid panic and overcrowding in corridors and at exits.
4. Remain calm and collected; act quickly but avoid running, which may cause panic.
5. Use only the designated escape routes (shown on floor plans).
6. Assist persons with disabilities, injuries, or those in shock.

7. After leaving the building, proceed to the designated assembly point (the courtyard area in front of the Campus Dormitory) and remain there until permitted to leave by the fire commander (professional firefighter) or authorized personnel.
 8. In Building IV of the dormitory, the emergency lift must be used in case of fire.
 9. On the university premises, only the emergency lift in Building IV may be used during fire emergencies.
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V. Emergencies

Immediately notify reception if you observe:

- Fire, explosion, accident, natural disaster
 - Bomb threat, demonstration, strike
 - IT system failure, alarm/security system failure
 - Gas odor, smoke, chemical leakage, liquid spills, infection, epidemic
 - Suspicious objects, unattended bags/packages
 - Hanging or broken wires, dangerous equipment, machines, or structural damage to buildings.
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VI. Fire Safety Violations and Fines (Gov. Decree 259/2011, XII. 7.)

1. Violations causing a fire: fine between 10,000 HUF and 1,000,000 HUF.
2. Violations causing a fire that require fire department intervention: fine between 20,000 HUF and 3,000,000 HUF.
3. Violations of preventive fire safety rules (e.g., refusal to participate in a fire drill, failure to evacuate): fine between 20,000 HUF and 60,000 HUF.
4. Damage, misuse, or disabling of fire safety equipment (extinguishers, hydrants, alarms, detectors, fire doors): fine between 20,000 HUF and 60,000 HUF, plus full compensation for repair or replacement costs. False alarms also incur the costs of mandatory inspection and repairs.
5. Hindering fire department operations (e.g., delayed reporting): fine between 20,000 HUF and 2,000,000 HUF.

In addition to fines, immediate official reports will be made within the premises of the University of Nyíregyháza, which may result in further proceedings.

Nyíregyháza, September 29, 2025

Prepared by:
Zoltán Tóth
Fire Safety Officer